

CANR Support Staff Awards

The following awards provide an opportunity to recognize outstanding support staff within the College of Agriculture and Natural Resources (CANR). Nominations will be accepted for regular CANR support staff employees (APSA, APA, CTU, 1585, SSTU, and off-campus staff). On-call, temporary, and student employees are not eligible. Nominated employees may not be in a probationary or trial period of employment for their current position.

	EARLY ACHIEVEMENT AWARD	SPIRIT OF CANR	EXCELLENCE IN RESEARCH PERFORMANCE AND SUPPORT	DEAN’S AWARD OF DISTINCTION
Description	This award recognizes a support staff member who is a dedicated team player and has made outstanding contributions in their role and has recently joined CANR.	This award recognizes a support staff member who is committed to representing CANR and MSU by embodying the CANR mission through one or more of its values.	This award recognizes a support staff member for their outstanding performance at a teaching and research center, in a laboratory, field-based research, or a research administrative support role.	This award recognizes a support staff member for their outstanding long-term service to CANR and their exemplary performance during their employment.
Recognition	The award recipient will receive a <b>\$1,000</b> monetary award, will be recognized at the CANR Annual Awards Ceremony, and will be invited to a luncheon with the Dean, along with other award recipients.	The award recipient will receive a <b>\$1,000</b> monetary award, will be recognized at the CANR Annual Awards Ceremony, and will be invited to a luncheon with the Dean, along with other award recipients.	The award recipient will receive a <b>\$1,000</b> monetary award, will be recognized at the CANR Annual Awards Ceremony, and will be invited to a luncheon with the Dean, along with other award recipients.	The award recipient will receive a <b>\$1,500</b> monetary award, will be recognized at the CANR Annual Awards Ceremony, and will be invited to a luncheon with the Dean, along with other award recipients.
Award Criteria	<p>Exemplifies unity, has a positive demeanor, and contributes to the CANR community.</p> <p>A high performer who leads by example, shows initiative, demonstrates creative problem solving, and inspires others through their commitment and dedication.</p> <p>Enhances the customer service experience within the CANR and MSU community.</p> <p>Demonstrates commitment to implementing diversity, equity, and inclusion principles in their daily work.</p> <p><b>*Nominees must have been employed within CANR for a minimum of one year and no more than five years.</b></p>	<p><b><i>Nominees do not need to meet all criteria but should excel in one or more of the following:</i></b></p> <p>Fosters a positive image, culture, and climate within CANR.</p> <p>Excels within their team or department to create an engaging atmosphere and promotes scholarship, service, and outreach.</p> <p>Collaborates to form partnerships creating positive contributions within CANR, MSU and/or the community.</p> <p>Works effectively and contributes to accomplishing MSU’s Land Grant mission of helping people both on and off-campus.</p> <p>Serves as a role model and strives to create and promote positive relationships across CANR, MSU and/or the broader community.</p> <p>Demonstrates commitment to implementing diversity, equity, and inclusion principles in their daily work.</p> <p><b>*Nominees must have been employed within CANR for a minimum of three years.</b></p>	<p>Contributes to the research mission of the university and CANR, by their involvement in the practice of research or in the support of faculty who are performing research.</p> <p>Demonstrates an outstanding contribution to their team/department and has a positive impact in their field of research.</p> <p>Demonstrates a high level of knowledge and skill in their field.</p> <p>Continuously strives for professional growth and to develop new skills in their field.</p> <p>Demonstrates commitment to implementing diversity, equity, and inclusion principles in their daily work.</p> <p><b>*Nominees must have been employed within CANR for a minimum of three years.</b></p>	<p>Demonstrates exceptional job performance and/or leadership within the department or college.</p> <p>Contributes to the department or college by offering historical and institutional knowledge and has earned the respect of students, faculty, staff, and colleagues.</p> <p>Demonstrates a sustained commitment to the advancement of diversity, equity, and inclusion in the CANR and MSU community through service and/or collaborative partnerships.</p> <p>Contributes to CANR in a positive way by exceeding expectations to better the unit’s ability to fulfill its purpose- mission, goals, and objectives.</p> <p>Seen as a role model by peers.</p> <p><b>*Nominees must have been employed within CANR for a minimum of ten years.</b></p>

See page 2 for the nomination process.

# Nomination Process

- Individuals may be nominated by any member of the College of Agriculture & Natural Resources (co-workers, faculty, students, and supervisors).
- Nomination materials should include, using the [Qualtrics Survey | Qualtrics Experience Management](#).
  - Select one award for nomination
    - Early Achievement Award, Spirit of CANR, Excellence in Research Performance and Support, or Dean's Award of Distinction
  - Nominee information
    - Nominee name
    - Nominee email address
    - Nominee department/unit
    - Nominee work address
    - Nominee supervisor
    - Years working in CANR
    - Employer group (affiliated union type)
    - Brief summary of job duties (1000 character maximum)
  - Nominator letter (1-page maximum)
  - Two letters of recommendation (1-page maximum each)
  - Nominator information
    - Nominator name
    - Nominator email
    - Relationship to nominee
- Deadline January 31 of every year.
- The award recipient will receive a monetary award, will be recognized at the CANR Annual Awards Ceremony, and will be invited to a luncheon with the Dean, along with other award recipients.
- The Selection Committee consists of the CANR SAC Awards Subcommittee members, representatives from the CANR Administration and finalists will be reviewed by CANR Assistant or Associate Dean. Dean's Award of Distinction finalists will be reviewed by the dean.